This term during Weeks 5 and 6 (23 February until 6 March), we will be holding 15 minute Goal Setting Meetings. These meetings involve teachers, parents and students meeting to discuss strengths and challenges and set some goals for learning in 2015. Once again we will be using the online booking system for these interviews.

The process for booking a 15 minute interview with your child’s teacher is outlined below. Parents choose the teachers and times that they want, removing any chance of timetable conflicts. Parents will receive an emailed confirmation of their interviews, and can confirm, cancel or re-schedule on the internet at any time. This is a valuable opportunity for you to meet your child’s teacher and work together to plan for the year. I encourage all families to take up this opportunity.

Go to www.schoolinterviews.com.au and follow these simple instructions.

BOOKINGS CLOSE MONDAY 23 FEBRUARY AT 7:00AM

Go to www.schoolinterviews.com.au

Enter E63Z7 school event code. Then follow the 3 simple steps.

When you click finish, your interview timetable will be emailed to you automatically - check your junk mail folder if you do not receive your email immediately.

You can return to www.schoolinterviews.com.au at any time, and change your interviews - until bookings close.

For parents that do not have access to the internet at home, at work, at a friend’s house or on their phones, you are welcome to contact the school office from 12 February onwards, and we will assist you with your booking. Interviews are strictly 15mins and spaces are limited. If you require more time, please contact your teacher directly to make alternative arrangements.

Parents can change their interview bookings, any time prior to the closing date, by re-visiting the www.schoolinterviews.com.au website, and using the event code. Remember to use the same name and email address, you used when you made your original booking. Parents wishing to change their interview times after the closing date, should contact the school directly on: 9639 2555

Yours sincerely,

Marian Bell

Mrs Marian Bell
Principal